

Ming Chuan University Procedures for 10 Pillars Competency Evaluation

Passed at Administrative Council Meeting on April 27, 2015

- Article 1** In order to achieve the Ming Chuan University (herein referred to as the University) principle of “one mission and three goals” and cultivate learning and application abilities in students, the University is devoted to nurture its students with professional core competencies and significant basic capacities, and ensure students earn certification of their basic capacities for future workplace applications. The Ming Chuan University Procedures for 10 Pillars Competency Evaluation (herewith called these procedures) were established to ensure that students meet the standards for each pillar.
- Article 2** The 10 Pillars combine traditional education characteristics of Morals, Knowledge, Health, Teamwork, and Aesthetics, and the operations abilities for modern society, including Planning, Communication, Technology, Internationalization and Employability. These basic competencies are consistent with the educational goals established by the university’s academic units, as efficient means to achieve the institution’s one mission and three goals.
- Article 3** The University established assessment standards for Chinese Proficiency, English Proficiency, Sports Capability, Service-Learning and Information Technology Proficiency in 2010-11. All students who enroll at MCU from 2010-11 academic year onward are required to meet the abovementioned standards. The standards for Communication, Internationalization, Health/Sports, Morals and Technology in these procedures are established based on the standards already set for the abovementioned proficiencies.
- Article 4** Graduates of Undergraduate Division are required to undergo the 10 Pillars basic capacities evaluation from 2014-15 in accordance with these procedures. All students are required to pass the 10 Pillars basic capacities evaluation. However, the schedule for adding Morals, Knowledge, Teamwork, Aesthetics, Planning and Employability into the graduation standards will be established separately.
- Article 5** The definition and assessment standards of 10 Pillars basic capacities are as follows:

(一) Morals: Nurtured with moral capacity and implementation ability as modern citizens. Complete the requirement of “Ming Chuan University Procedures for Implementing Service-Learning” and meet one of the following criteria:

1. Take and pass one course (or above) related to moral education, and participate in four on-campus seminars or activities related to moral education.

The related courses are listed in the table below:

Course No.	Course
00756	Citizenship and Multicultural Society
00851	Analysis of Societal Issues
00751	World Civilizations
00753	Moral Inferences
00737	Intellectual Property and Social Development
78532、78557	Seminar on Patent Law
08246	Psychology of Leadership
00062	International Etiquette
08543	Seminar on Professional Ethics
00807	The Individual and Religion
00752	Chinese History and Culture
00754	Democratic Law and Order
00858	Interpersonal Relationships
00860	Modern Technology and Human Civilization
00859	Career Planning
00748	Gender and Image
02035	Music Appreciation
02069	Music and Life
43747	Seminar on Chinese Popular Etiquette
43466	Chinese Society and Culture
00808	Selected Readings in the Classics
08458	Sexual Psychology
00853	Leisure and Popular Culture
00811	Local Culture
04204	Environmental Ecology
00018	Environment and the Individual
00903	Green Architecture Design
02067	Introduction to Environmental Protection
02101	Service Learning

2.Special achievement related to morals.

(二) Knowledge: Equipped with learning ability for the profession of the student's department or interdisciplinary course, and meet one of the following criteria:

- 1.Complete two or more items of career pathway.
- 2.Complete one or more focused course programs.

(三) Sports: Equipped with basic sports ability to maintain good health. Students are required to pass the physical fitness tests (including power, muscular endurance, flexibility, cardio-respiratory endurance, balance and coordination) administered by Physical Education Office of Ming Chuan University. The tests and implementation are based on relevant Physical Fitness test methods announced by Ministry of Education (including standing long jump, sit and reach, one-minute sit-ups and cardio-respiratory fitness) and the balance and coordination testing methods of MCU (overhand softball toss, and one-minute 3-point dribble test).

(四) Teamwork: Have team spirit, actively participate in group activities. Student should meet one of the following criteria:

- 1.Participate in group activities including Freshmen Choral Contest, cheerleading dance competition, Freshmen Welcome Camp, inter-class sports competitions.
- 2.Serve as officers of student self-governance organization, departmental student association or student clubs for more than one semester.
- 3.Join in registered student club organization and participate in club activities for more than one semester.
- 4.University or departmental sports team members.
- 5.Participate in on- or off-campus group competitions (proof required).

(五) Aesthetics: Equipped with aesthetic knowledge and application ability. Take and pass required course as regulated in the MCU General Education Course Selection Regulations and meet one of the following standards:

- 1.Passed one of the relevant courses of aesthetic education offered by MCU

General Education Center, relevant courses are listed as follows:

Course code	Course Name
02069	Music and Life
02035	Music Appreciation
00804	Chinese Art and Aesthetics
00805	Western Art and Aesthetics
02018	Introduction to Photographic Art
00906	Art Education (elective course for Teacher Education Program students)
00709	Stage Technology (elective course for Teacher Education Program students)
00806	Dance Choreography and Appreciation
00903	Green Architecture and Environmental

2. Pass the aesthetics test on Moodle system.

(六) Planning: Equipped with project management skills and the ability to effectively execute work plan, and meet one of the following conditions:

1. Take and pass Management, Business Management, or related professional courses on project planning which are reviewed and approved by the university; relevant courses are listed below:

Course Code	School	Department	Course Name
11102	Management	Business Administration	Management
11546			Business Planning and Selling
57101		International Business	Business Management
52135		Accounting	Business Management
56105		Risk Management and Insurance	Management
35207		Applied Statistics and Information Science	Business Management
31307		Communication	Communications Management
29257	Project Planning Practice		
30333	Advertising		Advertising Planning
34406			Advertising

			Strategy and Planning
32319		Radio and TV	Channel Planning and Management
33312		Journalism	Planning and Writing of Special Reports
04114	Design	Urban Planning and Disaster Management	Environmental Planning and Design
21230		Commercial Design	Website Planning and Design
23304		Product Design	Commercial Product Planning
11102	School of Tourism	School of Tourism	Management
13103	Information Technology	Information Management	Management
36434		Computer Science and Information Engineering	Network Planning and Management
06120	Social Sciences	Security Management and Social Work	Introduction to Business Management
07203		Public Affairs	Public Management
40202	Health Technology	Healthcare Information and Management	Healthcare Management
99219	International College	International Business and Trade Program	International Business Management
99405		Applied Computing Program	Management
59007		International Affairs and Diplomacy Program	Management
63134	Law	Financial Law	Business Management
42298	School of Education and Applied Languages	Applied English Department	Business Management (I)
42504			Business Management (II)
43330		Applied Chinese Department	Planning and Practice of Cultural and Creative Special Reports

2. Students who have participated in on- or off-campus competitions related to innovation or starting businesses, or have participated in drafting a proposal for departmental, student association or club activities (The same proposal may only be applied by one to three students.) may submit it and are required to provide relevant proof to prove the proposal has been approved by the Department or Program.
3. Students who have passed the examination for “Project Management Professional” or “Planning Professional” and have their certificates verified.

(七) Communication: Equipped with basic knowledge of Mandarin Chinese and the ability to compose and communicate in Mandarin and meeting one of the following standards. Students of MCU Applied Chinese Department may be assessed with another standard for higher scores than the first standard listed below.

1. Undergraduate students are required to pass the Chinese examination of MCU with a score of above 60.
2. Foreign students are required to pass the Test of Chinese as a Foreign Language (TOCFL) advanced level with a score of above 60.

(八) Technology: Basic Office Application software and computer skills are required; moreover, a student must pass the following certificate tests (certificates approved by credible information-related organizations such as Computer Skills Foundation):

1. English typing speed: 15 words or more per minute (Practical Level or above)
2. Office application software: (2 out of 3) Word, PowerPoint or Excel

(九) Internationalization: Foreign Language ability is required, such as basic English skills. It is essential that the student pass at least one of the six English certification tests listed below. Undergraduate students who have not yet passed an English certification test before graduation must take “Applied English in Workplace I” and “Applied English in Workplace II” courses. Students of

International College and Applied English Department have higher score standards for the following certification tests, covered in other regulations for their English proficiency evaluation.

1. GEPT: Intermediate Level
2. TOEIC: Total Score of 500 or above
3. CSEPT: First Level; total score of 200 or above
4. TOEFL-iBT total score of 55 or above
5. FLPT-English: Total score of 180 or above in listening, reading and writing sections combined
6. BULATS: Level 2; Total score of 40 or above

(+) Employment: Participate in internship programs and career preparation programs before graduation. It is essential to meet one the following criteria listed below. (MCU Career Planning and Counseling Division or other responsible units host the event(s); students need to obtain verification of participation/completion from the host.)

1. Participate in career counseling-related program and activities
2. Participate in off-campus business visit
3. Participate in employment-related workshop
4. Complete off-campus business internship program

Article 6 Standards for evaluation of Chinese proficiency and so forth mentioned in Article 2 and set earlier will be renamed according to those used in these procedures – Communication, Technology, Internationalization, Sports - once these procedures are implemented, by revising the original regulations. Other procedures will be separately established for the Pillars that do not currently have such detailed standards for evaluation.

Article 7 All MCU academic and administrative units promote “Ten Pillar” education implementation and evaluation procedure together. Units are assigned to specific “Ten Pillar” responsibilities (indicated in brackets) in order to define responsibilities for better collaboration: Morals (Student Affairs Division), Knowledge (Academic Affairs Division),

Sports (Physical Education Office), Aesthetics (General Education Center), Planning (School of Management), Communication (Department of Applied Chinese), Technology (School of Information Technology), Internationalization (English Language Center), and Employment (Career Planning and Counseling Division). Moreover, Information and Network Division handles all related management information system implementation and management. Each responsible unit must periodically provide progress assessment of its “Ten Pillar” implementation.

Article 8 All MCU undergraduate students must comply with these procedures and 10 Pillars implementation measures. During their period of study, students need to take the specified on-line exams, traditional or non-traditional courses, participate in related activities and/or obtain certification from MCU or other creditable organizations.

Article 9 Graduating students who have passed the “10 Pillars” evaluation process can apply for a “10 Pillars” certificate from Academic Affairs Division; moreover, they will be recognized for the achievement by Ming Chuan University.

Article 10 Upon being passed at the Administrative Council Meeting and approved by the president, these procedures were implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****